



4th July 2025

Dear Parent

Places will be released on Scopay on Friday 11th July at 5pm

After School Clubs

Important information about how to book places in After School Clubs for September 2025 to July 2026

We are pleased to announce our After School Club timetable for 2025/2026. Clubs are either school run or run by an external club provider.

Please read the information below regarding the booking process for clubs, this includes an important change regarding waiting lists.

Please note that everyone must re-apply for a place for next year, your child's current place in a club will not be carried over to September.

School run clubs:

Arts & Crafts (Mondays only)	Debating	My Superpower Club (Wellness)
Coding	Drama	Netball
Cookery	Girls Football	Newspaper
Cross Country	Minecraft	Yoga and Meditation

Booking school run clubs (sch) - Places will be released on Scopay on Friday 11th July at 5pm

If you would like to book a place on any of the above clubs, please do the following:

Log on to ScoPay, find the club you wish to book a place on under Trips & Events/C – club name.

Book and pay for your child's place.





Paying with Childcare Vouchers

You are able to pay for a club place with childcare vouchers. Simply follow the instructions on the previous page and add £1 into the payment section. This will secure your booking. You then need to email clubs@highgate-pri.haringey.sch.uk with the voucher reference number, your child's full name and class and the name of the club/s you have booked.

If we don't receive an email from you within two weeks of the booking, confirming the details and payment, your place will be removed and released for someone else to book.

With the exception of Cookery, once a club has been booked and paid for in full for the 1st term, the place will roll over each term for the current academic year. A reminder will be sent when the next payment is due. If payment is not received by the deadline provided, the place will be opened up to the rest of the qualifying year groups.

Waiting List Change

Places in clubs will automatically be allocated on a first come first serve basis. **We will no longer hold waiting lists for clubs.**

If a place becomes available in a club, we will send a parent communication to let you know that there will be places available and when you will be able to book these. Places will be released at a set time.

Cookery Club

This is the only club to be offered on a termly basis, places will not be rolled over to the following term. Places are to be booked as detailed above. Towards the end of each term, the next set of places will be released on ScoPay. We will send a communication to let you know when the release date will be, but again this will be at a set time on a Friday evening.

Refunds

Once you have booked a place in a club you are committed to that club for a full term. If your child no longer wishes to continue after their first session in a new club then you can cancel your place and request a refund. If you have paid with Childcare vouchers your refund will be paid into ScoPay for use against another club, Night Owls, Early Birds or any trips.

Refunds will not be given after the second session, unless for medical reasons which can be evidenced with a doctor's letter.





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PRIMARY SCHOOL

If your child no longer wishes to continue with a club into the following term, please email clubs@highgate-pri.haringey.sch.uk to let us know so that we can removed you from ScoPay and release your place.

Please note clubs will only run if we get sufficient numbers.

Booking External provider clubs (ext)

Arts & Crafts (Tuesdays only)	Kickabout	Sewing
Capoeira	Gymnastics	STEM
Chess	Multi Sports	Wild Child Allotment
Dance	Rainbow Dance	
Filmmakers	Robotics	

Please contact the provider directly using the details on the second page of the ASC timetable. The school does not get involved with bookings or payments for these clubs.

Thank you.

The Clubs Team

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